

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT			1. CONTRACT ID CODE	PAGE OF PAGES 1 2	
2. AMENDMENT/MODIFICATION NO. 0005	3. EFFECTIVE DATE 01/28/2000	4. REQUISITION/PURCHASE REQ. NO. 0-9-10-U3-TC-A36	5. PROJECT NO. (If applicable)		
6. ISSUED BY INTERNAL REVENUE SERVICE A/C (PROCUREMENT) M:P:I:C 6009 Oxon Hill Road, 7th Floor Oxon Hill, MD 20745		7. ADMINISTERED BY (If other than Item 6) CODE			
8. NAME AND ADDRESS OF CONTRACTOR (No., street, county, State and ZIP Code) TO ALL OFFERORS			(T)	9A. AMENDMENT OF SOLICITATION NO.	
			x	TIRNO-99-R-00009	
				9B. DATED (SEE ITEM 11) September 13, 1999	
				10A. MODIFICATION OF CONTRACT/ORDER NO.	
				10B. DATED (SEE ITEM 13)	

CODE	FACILITY CODE
11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS	

X The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers is extended, X is not extended.

Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods:

- (a) By completing Items 8 and 15, and returning **one** copy of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12. ACCOUNTING AND APPROPRIATION DATA (If required)	
13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS, IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.	
A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority)	THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.
B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation data, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b)	
C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:	
D. OTHER (Specify type of modification and authority)	

E. IMPORTANT: Contractor is not, is required to sign this document and return copies to the issuing office.

14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)

See Page 2.

Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.

15A. NAME AND TITLE OF SIGNER (Type or print)		16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print)	
15B. CONTRACTOR/OFFEROR		16B. UNITED STATES OF AMERICA	
(Signature of person authorized to sign)		BY (Signature of Contracting Officer)	
15C. DATE SIGNED		16C. DATE SIGNED	

Solicitation No. TIRNO-99-R-00009 dated October 1, 1999 is hereby amended as follows:

1. The purpose of this amendment is to notify all Offerors of the procedures for the Government's handling of proposals that subvert the RFP proposal preparation instructions concerning font size and page limits.
2. In RFP Section L.9, Format and Instructions for Proposal Submission - Paragraph (b) on page L-5 has been revised as shown on the attached pages L-5 and L-5a. Each changed page includes a vertical line to indicate the changed or added text.

SOLICITATION NUMBER TIRNO-99-R-00009

PART IV - REPRESENTATIONS AND INSTRUCTIONS

SECTION L - INSTRUCTIONS, CONDITIONS, AND NOTICES TO OFFERORS

Each proposal volume shall include a table of contents that identifies major paragraphs and subparagraphs by number and descriptive title as well as the corresponding page numbers to be located in the front of the volume.

- (a) Proposals submitted in response to this solicitation shall be formatted in accordance with the instructions provided in this section. Offerors shall furnish the proposal in separately bound volumes in the quantities specified. Each volume shall be complete in itself in order that evaluation of one volume may be accomplished independently of, and concurrently with, evaluation of the other.
- (b) Each page within each volume and section shall be numbered using a consistent numbering scheme. This scheme shall also be used for all supporting documentation such as charts, figures, etc. included in each volume.

Each volume including all supporting documentation shall be submitted in standard three ring loose-leaf binders. Paper size shall be 8 1/2 by 11-inch paper with printing on one side only. Blank sides and Part/Tab dividers do not count toward the page counts. The typewritten or printed letters shall be no less than 12 point Arial. [This does not refer to the entire Arial font family, i.e., narrow, black, rounded, or other variations.](#) No reduction is permitted except for organization charts or other graphic illustrations. In those instances where reduction is allowable, Offerors shall ensure that the print is easily readable; no less than 8 point font on graphs and 10 point font on tables. Offerors shall NOT use charts/tables/graphics to subvert page limits. Each page shall have adequate margins on each side (at least one inch) of the page. Header/footer information (which does not include any information to be evaluated) may be included in the 1" margin space. Fold outs for complete spreadsheets and/or organization charts are permissible up to 11" by 17", with printing on only one side, if secured with the volume. Large sheets (i.e., greater than 8 1/2 by 11 inch) shall count as two pages. Slides in black and white or color are acceptable.

[Offerors who attempt to subvert the page limits, for example, by submitting the entire text of the Volume II Project Profiles in a table and producing that text in less than 12 point Arial will be treated as follows. The Government will change the text to 12 point Arial and print the resulting pages. Each of the resulting pages that exceed the solicitation's page limits \(see L.12.2 Volume II - Content\) will not be evaluated by the Government.](#)

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PART IV - REPRESENTATIONS AND INSTRUCTIONS
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The Government will evaluate proposals within the stated page limits, and will consider omissions of information requested by the solicitation to be flaws or weaknesses. Significant omissions may make the proposals unacceptable.

In addition to the "paper" proposal, an electronic version is also required on 3.5" high-density diskette(s). Offerors shall exercise great caution to assure that all diskettes submitted in response to this section shall be free of any computer viruses. If a diskette is found to contain a virus the entire offer may be rejected.